DO NOT SUBMIT TO THE IRS -SUBMIT FORM TO THE NEW YORK CITY AGENCY 10/14 REVISION

## THE CITY OF NEW YORK SUBSTITUTE FORM W-9: REQUEST FOR TAXPAYER IDENTIFICATION NUMBER & CERTIFICATION



## TYPE OR PRINT INFORMATION NEATLY. PLEASE REFER TO INSTRUCTIONS FOR MORE INFORMATION.

Part I: Vendor Information			
1. Legal Business Name: (As it appears on IRS EIN records, IRS Letter CP575, IRS Letter 147C -or- Social Security Administration Records, Social Security Card)  2. If you use DBA, please list below:			
3. Entity Type (Check one only): Church or Church-Controlled Organization Personal Service Corporation			
Non-Profit Corporation/ LLC	Government	City of New York Employee	Individual/ Sole Proprietor  Trust
Joint Venture Partnership/ LLC	Single Member LLC (Individual)	Resident/Non- Resident Alien	Non-United States Business Entity  Estate
Part II: Taxpayer Identification Number & Taxpayer Identification Type			
Enter your TIN here: (DO NOT USE DAS     Taxpayer Identification Type (check apple)			
Employer ID Number (EIN)  Social Security Number (SSN)  Individual Taxpayer ID Number (ITIN)  N/A (Non-United States Business Entity)			
Part III: Vendor Addresses			
1. 1099 Address:	Number, Street, and Apa	rtment or Suite Number	City, State, and Nine Digit Zip Code or Country
2. Account Administrator Address:		rtment or Suite Number	City, State,and Nine Digit Zip Code or Country
3. Billing, Ordering & Payment Address:	Number, Street, and Apa	rtment or Suite Number	City, State, and Nine Digit Zip Code or Country
Part IV: Exemption from Backup Withholding and FATCA Reporting (See Instructions)			
Exemption Code for Backup Withholding Exemption Code for FATCA Reporting			
Part V: Certification			
Under penalties of perjury, I certify that:  1. The number shown on this form is my correct Taxpayer Identification Number, and  2. I am not subject to Backup Withholding because: (a) I am exempt from Backup Withholding, or (b) I have not been notified by the IRS that I am subject to Backup Withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to Backup Withholding, and  3. I am a US citizen or other US person, and  4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.			
The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.  Sign			
Here:		Dhana Number	Data
Signature		Phone Number	Date
Print Preparer's Name		Phone Number	Contact's E-Mail Address:
Submitting Contact Agency Code: Person:			
Contact's E- Mail Address:		Telephone Number:	( )
Payee/Vendor Code:			
DO NOT FORWARD W-9 TO COMPTROLLER'S OFFICE. AGENCIES MUST ATTACH COMPLETED W-9 FORMS TO THEIR FMS DOCUMENTS.			